

Dated: 05.08.2026

NOTICE

Important Instructions for candidates participating in Physical/Offline Counselling for Admission in B.Tech. Programme & LE to B.Tech. Programme under Management Quota in Maharaja Surajmal Institute of Technology on 7th & 9th August 2026.

1. Candidates are required to adhere to the Entry/Reporting Time i.e. 9.30 AM to 10.30 AM strictly as the late comers will not be allowed to participate in counselling.
2. Counselling shall commence at 10.30 AM. Counselling may extend to second day also as given in the Schedule of Counselling, depending upon the filling of the seats but the same entry/reporting timings shall be followed on the second day of counselling, as well.
3. Proxy attendance of any participant is not allowed if any participant tries to enter through proxy, the candidature of the candidate will be terminated.
4. Based on the Merit Order List drawn up and published on the Institute's website, physical offline counselling shall be conducted for allotment of branches/programme to qualified applicants. There shall not be more than two rounds of counselling under any circumstances and counselling shall be extended second day only when the seats are not filled up on the first day of counselling.
5. Candidates shall bring the original documents along with two self-attested copies of verification/deposition in the Institute on the day of physical counselling/allotment of seats under Management Quota.
 - (a) JEE Mains/CET)for Lateral Entry) Admit Card (original and Photocopy)
 - (b) Copy of Rank obtained in JEE Mains/CET
 - (c) Original Certificate & Marks Sheet of Qualifying Examinations
 - (d) Reserved Category Candidates shall bring original reserved category certificate issued by the competent authority as notified in the Admission Brochure of GGSIP University.
 - (e) Medical Certificate on the prescribed format given in the Admission Brochure 2026-27
 - (f) Character Certificate less than 6 months old(Original)
 - (g) Candidates who will be allotted seat in the Programme/stream on the day of counselling are required to deposit academic fee amount of Rs. 1,72,810/- instantly either by Demand Draft (in favour of Maharaja Surajmal Institute of Technology) or through online mode.
6. Only candidates with **NOT ADMITTED STATUS** will be eligible to take part in counselling for admission against management quota seats and has to submit an affidavit on Non-Judicial Stamp Paper of Rs. 10/- on the prescribed format to the effect that he/she has neither taken admission in any of the institute affiliated to GGSIP University. Prescribed format is uploaded on Institute's Website.



Director

Maharaja Surajmal Institute of Technology
C-4, Janak Puri, New Delhi-58



7. As described in Admission Brochure of GGSIP University, Aggregate Marks of best five subjects obtained in qualifying examinations which includes English and the mandatory subjects shall be considered for drawing Merit List for Admission in B.Tech. Programme against management quota seats. For Admission in Lateral Entry to B.Tech., Aggregate Marks obtained in Diploma shall be taken into consideration for drawing merit list.
 8. Candidates will be called strictly in the Order of Merit as appeared in the Merit List, drawn on the basis of the Aggregate Percentage of Marks in Qualifying Examinations displayed on MSIT website. (www.msit.in) and endorsed to GGSIP University as well. If the aggregate percentage of qualifying examinations of the applicants Tie the calling order will be on the Basis of JEE Rank
 9. Reservation Policy for reserved categories (SC/ST/Def./PWD) will be applicable as per GGSIP University Admission Brochure 2026-27. The Seat Matrix is available on MSIT website.
 10. Only candidates will be allowed to enter the Institute Premises. Identity of every candidate participating in Counselling will be verified at the entry point on the basis of original ID Proof.
 11. Verification of all documents will be done at the time of counselling.
 12. Laptop/Mobile Phone/Smart Phone/Electronic Gadgets will be strictly prohibited, candidates can carry water bottle, transparent document folder along with. The institute will not be responsible for any issue regarding loss of their belongings.
 13. De-reservation of Reserved Category Seats and conversion of Seats shall take place on the second day of counselling given on the schedule.
 14. Institute Fee once deposited after accepting the seat under management quota will not be refunded.
 15. All admissions are provisional subject to ratification by the Guru Gobind Singh Indraprastha University and the whole process will be videographed.
- * Candidates and their parents are advised to be aware of unauthorized agents/consultants/counsellors claiming to secure admission under management quota in exchange of money or other considerations. The Institute does not authorize any person or agency and will not be responsible for any loss.

** For latest notifications /updates in this regard, the applicants are advised to visit the Institute website www.msit.in. regularly.


Prof. (Dr.) A. K. Srivastava
Director

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Copy to:-

- Institute Website
- Institute Notice Board

