

**Maharaja Surajmal Institute of Technology**  
**C-4, JANAKPURI, NEW DELHI - 110058**

To,  
**The Director**  
**Maharaja Surajmal Institute of Technology**  
**C-4, Janak Puri, New Delhi - 110058**

Sir,  
 \_\_\_\_\_ son / daughter of \_\_\_\_\_  
 who was a student of \_\_\_\_\_ enrcllment No. / Univ. Roll No \_\_\_\_\_  
 session \_\_\_\_\_

It is therefore requested that the Caution Money of Rs. \_\_\_\_\_ deposited by me  
 at the time of admission vide Receipt no. \_\_\_\_\_ dated be refunded to me.

The required No Dues Certificate from all concerned is appended below:

Yours faithfully

Date \_\_\_\_\_

**Encl: (Original Documents Attached)**

1. Security Deposit Receipt (at the time of admission)
2. College Identity Card.

**Signature with Name & Address**

**NO DUES CERTIFICATE**

	<b><u>Remarks</u></b>	<b><u>Signature</u></b>
Proctor	_____	_____
Library	_____	_____
Book Bank	_____	_____
Head of the Department	_____	_____
Hostel Warden	_____	_____
Mess Incharge	_____	_____
Office(OS)	_____	_____

**Accountant**

May verify the Deposit & refund the Security if all the dues, if any stand cleared.

Director \_\_\_\_\_